

**Pend Oreille County Library District
Board of Trustees
Minutes of Regular Meeting
October 20, 2009 at Calispel Valley Library Meeting Room**

1. CALL TO ORDER:

The meeting was called to order by Vice-Chair Sandi Snow in the absence of Chairman Mark Cauchy at 5:00 pm.

Members Present:, Trustee Nancy Svoboda, Trustee Sandi Snow, Trustee Jim Brewster and Secretary David Livingston

Members Absent: Chairman Mark Cauchy

Library Staff Present: Library Director Matt Becvarov

Recording Secretary: Vickie Bushée

2. APPROVAL OF AGENDA:

Director Becvarov asked that the attachment be removed from Item 7 since there is no written Director's report this month. Item 9.2 (Approval of the Strategic Plan) was added to New Business.

ACTION: . Brewster moved to approve the agenda, Svoboda seconded, all in favor, so ordered.

3. APPROVAL OF MINUTES:

Approval of September Minutes. ACTION: Livingston moved to approve the minutes of the September meeting. Svoboda seconded, all in favor, so ordered.

Approval of Strategic Planning Meeting Minutes: Brewster moved to approve the minutes of the Strategic Planning meeting held on October 10 in Ione. Svoboda seconded, all in favor, so ordered.

4. PUBLIC PRESENTATIONS: None

5. FINANCIAL AND STATISTICAL REPORTS:

Reports were presented to the Board and are attached. Director Becvarov presented the credit card bills for review.

6. APPROVAL OF BILLS:

- Current vouchers for September 2009: nos. 15817 through 15846 in the amount of \$12,608.37
- Pending Vouchers for October 2009: Petty Cash (nos. 15847-15848), Benefits (no. 15849) and Payroll (no. 15850)
- Prior Vouchers from September 2009: Petty Cash (nos. 15813-15814) in the amount of \$263.11, September Benefits (no. 15815) in the amount of \$3,981.77
- and September Payroll (no. 15816) in the amount of \$15,816.34

ACTION: Brewster moved to approve the bills. Livingston seconded, all in favor, so ordered.

7. REPORT OF THE DIRECTOR:

The Director attended a regional meeting recently and reported that a grant to increase the broadband width may be available.

8. UNFINISHED BUSINESS:

8.1 Calispel Valley Library Improvement Project

Proposed purchases for the final phase of renovation were reviewed by the Board.

ACTION: Svoboda moved to approve the purchases as presented; Brewster seconded, all in favor, so ordered.

8.2 Preliminary Budget

Director Becvarov reviewed the line items and allocations in the Preliminary Budget and answered questions from the Board.

9. NEW BUSINESS

9.1 Budget Hearing

A public hearing on the budget will be held prior to the regular meeting on November 17. Notices will be published in the paper.

9.2 Strategic Planning Report

ACTION: Svoboda moved to approve the report as presented; Brewster seconded, all in favor, so ordered.

10. REPORTS OF COMMITTEES

10.1 Technology Committee Report

Snow reported that switch replacement is scheduled for the upcoming quarter.

10.2 Finance Committee Report

No report.

10.3 Employee Liaison Report

No report.

10.4 Long-Term Planning Committee Report

ACTION: Brewster moved to disband this committee; Livingston seconded, all in favor, so ordered.

11. COMMUNICATIONS : None

12. RECAP AND FUTURE AGENDA ITEMS

2010 preliminary budget, levy ordinances and certification, and new position announcements.

13. ADJOURNMENT: Meeting was adjourned at 6:43 pm.

NEXT MEETING DATE: November 17, 2009 at Calispel Valley Library

Respectfully submitted by Vickie Bushée, acting for

David Livingston, Secretary

Vice-Chair, Sandi Snow