

**Pend Oreille County Library District  
Board of Trustees  
Minutes of Regular Meeting  
November 17, 2009 at Calispel Valley Library Meeting Room**

**PUBLIC BUDGET HEARING**

**1. CALL TO ORDER:**

The 2010 budget hearing was called to order by Chairman Mark Cauchy at 4:30 pm.

**Members Present:** Chairman Mark Cauchy, Trustee Nancy Svoboda, Trustee Sandi Snow, and Secretary David Livingston

**Members Absent:** Trustee Jim Brewster

**Library Staff Present:** Library Director Matt Becvarov

**Recording Secretary:** Vickie Bushée

**Guest:** Jessica Livingston

**The proposed 2010 Budget was reviewed in depth and discussed. Key points:**

- Income for the operations budget for 2010 will be about \$50, 000 less than 2008.
- Reserve funds are projected to be approximately \$150, 000 by the beginning of the new year if adequate outstanding property tax income for 2009 is received.
- In spite of drastically reduced income, library patrons will continue to have access to ample new collection materials in the new budget year.

**REGULAR MEETING**

**1. CALL TO ORDER:**

The meeting was called to order by Chairman Mark Cauchy at 5:25 pm.

**Members Present:** Chairman Mark Cauchy, Trustee Nancy Svoboda, Trustee Sandi Snow, and Secretary David Livingston

**Members Absent:** Trustee Jim Brewster

**Library Staff Present:** Library Director Matt Becvarov

**Recording Secretary:** Vickie Bushée

**Guest:** Jessica Livingston

**2. APPROVAL OF AGENDA:**

**ACTION:** . Livingston moved to approve the agenda. Snow seconded, all in favor, so ordered.

**3. APPROVAL OF MINUTES:**

**ACTION:** Svoboda moved to approve the minutes. Snow seconded, all in favor, so ordered.

**4. PUBLIC PRESENTATIONS: None**

**2. FINANCIAL AND STATISTICAL REPORTS:**

Reports were presented to the Board and are attached. Director Becvarov presented the credit card bills for review.

**3. APPROVAL OF BILLS:**

- Current vouchers for October 2009 numbered 15852-15887 in the amount of \$22,629.69
- Petty cash vouchers numbered 15814, 15847 and 15848 in the amount of \$446.26
- October Payroll (no. 15850) in the amount of \$16,099.38 (amended amount)
- 3<sup>rd</sup> Quarter Benefits (no. 15849) in the amount of \$4,296.76
- for a monthly expenditure total of \$43,472.09.

**ACTION:** Snow moved to approve the bills as amended. Livingston seconded, all in favor, so ordered.

**4. REPORT OF THE DIRECTOR:**

The Director presented a request from Branch Coordinator Lynn Barnes to close the Ione branch on Christmas Eve.

**ACTION:** Svoboda moved to approve the change in branch hours. Snow seconded, all in favor, so ordered.

Other items to note:

- A grant proposal for equipment was submitted.
- The Newport Branch provided Halloween treats for over 700 kids during the Chamber's Trick-or-Treat program on Oct 30.
- CIN use statistics were reviewed
- IT consultants are scheduled to set up the print server on Wed., 11-25.

**5. UNFINISHED BUSINESS:**

**8.1 Ione Facility Agreement**

A letter had been sent to the Ione mayor and City Council concerning the Ione Facility agreement, but no response has been received. Chairman Cauchy suggested drafting a new agreement to present to the City Council. The Board will prepare a position statement for the next meeting and schedule a meeting with the City Council.

**9. NEW BUSINESS**

**9.1 Levy Ordinance Resolution #09-01**

**ACTION:** Snow moved to approve the levy ordinance. Livingston seconded, all in favor, so ordered.

**9.2 Resolution of Substantial Need**

**ACTION:** Livingston moved to approve resolution; Svoboda seconded, all in favor, so ordered.

**9.3 2010 Budget**

**ACTION:** Snow moved to approve the 2010 budget as presented. Livingston seconded, all in favor, so ordered.

**9.4 Position Reconfiguration for Newport**

The Director received approval to proceed with hiring a full-time Library Assistant based on the revised policy statement, and to make other personnel changes as outlined in the 2010 budget.

**10. REPORTS OF COMMITTEES**

**10.1 Technology Committee Report**

Snow presented bandwidth usage statistics and reported that switch replacement is scheduled for next month.

**10.2 Finance Committee Report**

No report.

**10.3 Employee Liaison Report**

No report.

**11. COMMUNICATIONS : None**

**12. RECAP AND FUTURE AGENDA ITEMS**

**Position Statement Regarding Ione Facility Agreement**

**13. ADJOURNMENT: Meeting was adjourned at 7:00 pm.**

**NEXT MEETING DATE: December 15, 2009 at Calispel Valley Library**

Respectfully submitted by Vickie Bushée, acting for



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David Livingston, Secretary



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Chair, Mark Cauchy