

**Pend Oreille County Library District
Board of Trustees
Minutes of Regular Meeting
February 23, 2010 at Calispel Valley Library Meeting Room**

1. CALL TO ORDER:

The meeting was called to order by Chairperson David Livingston at 5:05 p.m.

Members Present: Trustee Mark Cauchy, Trustee Nancy Svoboda, Trustee Jim Brewster and Trustee David Livingston

Members Absent; Trustee Sandi Snow

Library Staff Present: none

Recording Secretary: Vickie Bushée

Guests: Jessica Livingston

3. APPROVAL OF AGENDA:

The agenda was amended to include Executive Session to discuss personnel issues.

ACTION: Brewster moved to approve the agenda. Svoboda seconded, all in favor, so ordered.

4. APPROVAL OF MINUTES:

ACTION: Brewster moved to approve the minutes. Cauchy seconded, all in favor, so ordered.

5. PUBLIC PRESENTATIONS: None

6. FINANCIAL AND STATISTICAL REPORTS:

Reports were presented to the Board and are attached.

7. APPROVAL OF BILLS:

- Current vouchers for January 2010 numbered 15967 to 16007 in the amount of \$19,046.13

- January Benefits (no. 15965) in the amount of \$3,962.66

- January Payroll (no. 15966) in the amount of \$14,691.35

for a monthly expenditure total of: \$37,700.14

ACTION: Brewster moved to approve the bills as submitted. Cauchy seconded, all in favor, so ordered.

8. REPORT OF THE DIRECTOR:

Due to the absence of the Director, there was no report.

9. UNFINISHED BUSINESS

9.1 Ione Facility Agreement

Cauchy reported that more information about the facility and the town's agreement with the Community College has been obtained. A draft proposal for discussion with the City Council will be presented at the next Board meeting.

9.2 Revision of Job Descriptions for Library Assistant, Bookkeeper/Assistant and Page

Draft revisions will be reviewed at the next meeting.

9.3 Meeting Room Policy Review

Policy to be reviewed at the next meeting.

Executive Session was called at 5:40 pm and regular session resumed at 6:15 pm.

In light of the pending resignation of Director Becvarov, the Trustees agreed to appoint Chair Livingston as Acting Interim Director. Each Trustee was assigned tasks to assist.

ACTION: Brewster moved to approve Recording Secretary, Vickie Bushee, and Livingston's spouse, Jessica, to assist the Board with any necessary tasks until a new Director is hired. Cauchy seconded, all in favor, so ordered.

10. NEW BUSINESS

10.1 Approval of Temporary Digitalization Assistant position

ACTION: Brewster moved to approve this position for the Historical Photo Grant at the Metaline Falls branch; Svoboda seconded, all in favor, so ordered.

11. REPORTS OF COMMITTEES

11.1 Technology Committee Report—no report

11.2 Finance Committee Report—no report

11.3 Employee Liaison Report—no report

11.4 Report given under Unfinished Business

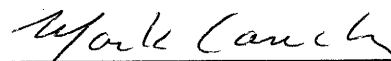
12. COMMUNICATIONS: None.

13. RECAP AND FUTURE AGENDA ITEMS: Ione Facility Agreement Committee report; Review of Job Descriptions; Meeting Room Policy Review, Report of the Interim Director and action items delegated to Trustees.


14. ADJOURNMENT AND NEXT MEETING DATE

The meeting was adjourned at 7:05 p.m.; the next meeting will be held on Tuesday, March 23, 2010, at the Calispel Valley Library

Respectfully submitted by Vickie Bushée, acting for



David Livingston, Chair
mark Cauchy



Nancy Svoboda, Secretary