

**Pend Oreille County Library District
Board of Trustees
Minutes of Special Meeting
September 9, 2010 at PUD Conference Room, Newport, WA**

1. CALL TO ORDER:

Meeting was called to order at 5:05 p.m. by Chair Mark Cauchy.

Members Present: Trustee Mark Cauchy, Trustee Nancy Svoboda, Trustee Sandi Snow
Trustee Jim Brewster

Library Staff: Colleen Auble, Matt Becvarov

Recording Secretary: Vickie Bushée

The purpose of this meeting is to review last year's Strategic Plan, to assess progress and to make needed revisions. The review summary follows:

No change to **Mission Statement or Organizational Values.**

Service Roles of the Library District:

- 1) Education & Popular Materials Support: The special initiative to re-vamp and increase non-fiction holding was not completed.
- 2) Reference & Information Support: no change
- 3) Facilities and Operations: The Board still needs to address a Facilities & Operations Plan. Due to income reduction and budgetary constraints, this has been put on hold. Loskill suggested consulting with building contractors and Realtors to get estimates for various options for the District office. She will chair a committee to proceed with this task. Options to address service to underserved areas (e.g. South County) were discussed.
- 4) Information Technology: The District has made major accomplishments in implementing Open Source software in the last year. In the event of a new platform change, an external assessment may be performed. Possible changes in the relationship of CIN to WIN will necessitate development of a plan for long-term bibliographic data needs.
- 5) Governance: External assessment was put on hold until the end of 2012(so that this year's staff reorganization will be evaluated after having operated for a year or so).
- 6) Finance: The Board and staff will develop a 5-year plan and update it yearly.

ADJOURNMENT AND NEXT MEETING DATE

The meeting was adjourned at 6:35 p.m. The next regular meeting will be held on September 28, 2010 at the Calispel Valley Library

Respectfully submitted by Vickie Bushée, acting for



Mark Cauchy, Chair



Nancy Svoboda, Secretary